

CORWM TASK GROUP WORKPLANS AND BUDGET

INTRODUCTION

1. At the March 2010 plenary, members agreed the Proposed CoRWM Work Programme 2010-13 (CoRWM doc.2800) for submission to sponsors for approval. In April it was agreed that each Task Group would produce work plans for discussion at the June plenary, when initial budget allocations for the year would also be agreed. This paper is an updated version of the one discussed in June 2010. It will be reviewed when the Committee has received responses from Ministers on its Proposed Work Programme.

TASK GROUP WORK PLANS

2. Annex A sets out the proposed work plans with milestones and deliverables for Task Groups 1,2,3,4 and 6. The work of Task Group 5, which dealt with new build wastes, has been merged where relevant into the work of other Task Groups. Once the rebuilt web site has been launched, Task Group 7 will no longer be required.
3. The work plans may need to be reviewed if there are any changes necessary following approval of the proposed work programme by sponsors. The plans are also dependent on the proposals of other organisations and therefore may need to change. This will be dealt with as part of the programme monitoring submitted to each plenary.

CoRWM MILESTONES AND OUTPUTS

4. Annex B sets out the current milestones for each month taken from the Task Group work plans. These influence the timing and frequency of plenary meetings. Production and agreement of the Annual Report 2010-11 and the Work Programme 2011-14 have been included, as has the annual review of effectiveness.

CoRWM BUDGET

5. The budget for CoRWM for 2010-11 is £550k, an increase of £25k. Annex C sets out budget allocations, with comparisons to the previous year and explanations of budget needs.
6. The review of the secretariat may require the allocation of budget for more technical support and this budget will need to be reviewed as the Task Group work plans are developed and identify needs. The possibility of a major expenditure review of government departments should also be borne in mind as this could impact on the CoRWM budget. The proposed CoRWM Work Programme 2010-13 (doc.2800) is based upon the current budget and therefore a full review is likely to be needed if there is significant budget impact.

ANNEX A

TASK GROUP WORKPLANS AND MILESTONES

CONTENTS

A1 Workplan for Task Group 1: Interim Storage

A2 Workplan for Task Group 2: Scottish Government HAW Policy

A3 Workplan for Task Group 3: Geological Disposal: Voluntarism and Partnership

A4 Workplan for Task Group 4: Geological Disposal: Site Assessment

A5 Workplan for Task Group 6: PSE

A1 WORKPLAN FOR TASK GROUP 1: INTERIM STORAGE

Scope of Group's Work

1. Task Group 1 (TG1) covers the treatment, packaging, storage and transport of higher activity wastes (HAW); the management of nuclear materials that may be declared to be wastes, namely spent fuels, plutonium and uranium; and R&D related to these activities.

Members of Group

2. The members of TG1 are: Marion Hill (lead), David Broughton, Simon Harley, Bill Lee, Les Netherton. Other members with an interest are: Mark Dutton, Francis Livens.

Tasks

3. TG1 will take the lead on Task A in CoRWM's 2010-11 Work Programme (CoRWM doc. 2800), carry out Task B and contribute to Task J. The descriptions of these tasks are as follows.

Task A: Scrutiny of waste-related aspects of NDA draft Strategy II, respond to public consultation, advise Government as required during finalisation of Strategy II. Will include review of work in four themes: waste management, spent fuels, nuclear materials, critical enablers.

Task B: Scrutinise and advise on treatment and packaging of HAW for storage, transport and disposal, on storage and on transport, in each case including associated research and development (R&D). Carry out similar work for waste-related aspects of the management of spent fuels and nuclear materials (plutonium and uranium). Sub-tasks are:

B1 scrutinise the NDA's development of its "topic strategy" for HAW, including strategic co-ordination of its work with that of other organisations that own or produce HAW

B2 as B1 for spent fuels

B3 as B1 for nuclear materials.

Task J: Interactions with Government on actions in response to recommendations in CoRWM's 2009 R&D Report (CoRWM doc. 2543).

Deliverables

4. The deliverables for TG1 are:
 - for Task A, draft and final responses to the public consultation on NDA Strategy II
 - for Task B, input to these draft and final responses
 - for Tasks A and B, draft chapters for the CoRWM Annual Report for 2010-11 (one chapter for each task)
 - for Task J, input to chapter in Annual Report on responses to CoRWM recommendations.

Planned Work on Tasks

Planned Work on Task A, NDA Strategy II

5. The public consultation on Strategy II is due to begin on 1 September 2010 and to end on 26 November 2010 (the day after the November plenary meeting). Members of CoRWM attended the NDA meeting for statutory consultees on the strategy on 20 May 2010. It is planned that NDA will make a presentation on Strategy II to the whole of CoRWM at the August 2010 plenary meeting.

6. In its lead role for Task A, TG1 plans to:
- at the June 2010 plenary, discuss the scope of Strategy II and the method CoRWM will use to prepare its response to the public consultation
 - at the August 2010 plenary meeting, following the presentation and discussion with NDA, finalise the arrangements for preparation of the consultation response
 - produce a draft response to the consultation, to discuss at the October 2010 plenary meeting
 - produce a final draft of the response to the consultation, to discuss and agree at the November 2010 plenary meeting, for submission to NDA the next day
 - give advice to Government, as required, during the finalisation of Strategy II (January to March 2011)
 - produce a draft chapter for CoRWM's Annual Report 2010-11 on all the scrutiny and advice work on NDA Strategy II (March – June 2011).

Planned Work on Task B, Strategies for HAW, Spent Fuels and Nuclear Materials

7. For Task B TG1 plans to:
- hold approximately quarterly meetings with NDA to discuss its work on HAW treatment, packaging, storage and transport, including Topic Strategy documents, the progress of its Integrated Project Teams (IPTs) and progress with Letters of Compliance
 - hold approximately quarterly meetings with NDA to discuss its work on spent fuels, plutonium and uranium, including Topic Strategy documents
 - attend meetings of the NDA Nuclear Waste Research Forum (NWRWF) as an observer (3-4 meetings per year)
 - hold approximately quarterly meetings with HSE, EA and SEPA (and at some meetings DfT and OCNS) to discuss NDA and other nuclear industry work on HAW treatment, packaging, storage and transport, and work on spent fuels, plutonium and uranium
 - maintain contacts with British Energy, MoD, Urenco and new build designers and operators on HAW treatment, packaging, storage and transport, and management of spent fuels, plutonium and uranium
 - provide input to the draft and final CoRWM responses to Strategy II consultation (see para. 6)
 - produce a draft chapter for CoRWM's Annual Report 2010-11 on all the scrutiny and advice work under Task B (March – June 2011).
7. There are three other pieces of work that TG1 may undertake, depending on the circumstances at the time:
- prepare a CoRWM response to, or CoRWM comments on, the Environment Agency consultation on its Generic Design Assessment findings on the management of wastes and spent fuel from new build reactors (depends on content of consultation, as well as available TG 1 effort)
 - prepare a CoRWM response to, or CoRWM comments on, the DECC consultation on the long-term management of plutonium (depends on content of consultation, as well as available TG 1 effort)
 - scrutinise and advise on the MoD radioactive waste management strategy that is currently being developed (if Government agrees that this work should be undertaken).

Planned Work on Task J, Interactions with Government on R&D

9. For Task J, TG1 will attend meetings with Government and others, as required, and contribute to the draft Annual Report chapter that includes actions taken in response to CoRWM recommendations on R&D.

PSE

10. TG1 does not plan to hold any PSE events in 2010-11. It will work with TG6 to scrutinise the PSE of NDA, DECC and others on HAW treatment, packaging and interim storage, and management of spent fuels, plutonium and uranium, including NDA PSE for Strategy II.

Summary of TG1 Workplan

11. Table A1.1 summarises the planned work of TG1 for June 2010 to March 2011 inclusive. ***Items involving discussion at CoRWM plenary meetings are in bold italics.***

Table A1.1 Summary of TG1 Workplan

	<i>Work Item</i>	<i>Timing</i>
	TASK A	
1	<i>Discuss the scope of Strategy II and how CoRWM will prepare its response to the public consultation</i>	<i>June 2010</i>
2	<i>Finalise arrangements for preparation of response to Strategy II consultation, following presentation from and discussion with NDA</i>	<i>August 2010</i>
3	<i>Draft response to Strategy II consultation</i>	<i>October 2010</i>
4	<i>Finalise response to Strategy II consultation and submit</i>	<i>November 2010</i>
5	Draft chapter for Annual Report on Strategy II scrutiny and advice	March – June 2011
	TASK B	
6	Quarterly meetings with NDA on HAW treatment, packaging, storage and transport	All year
7	Attend NWRF meetings (approximately quarterly)	All year
8	Quarterly meetings with NDA on spent fuels, plutonium, uranics	All year
9	Quarterly meetings with regulators (HSE, EA, SEPA, DfT, OCNS) on HAW treatment, packaging, storage and transport, management of spent fuels, plutonium, uranics	All year
10	Contacts with British Energy, MoD, Urenco, new build designers and operators, approximately every 6 months	All year
11	Input to arrangements for preparing response to Strategy II consultation	August 2010
12	Input to draft response to Strategy II consultation	October 2010
13	Input to final response to Strategy II consultation	November 2010

	<i>Work Item</i>	<i>Timing</i>
14	Draft chapter for Annual Report on scrutiny and advice on HAW treatment, packaging, storage and transport, and management of spent fuels, plutonium, uranics	March – June 2011
	TASK J	
15	Attend meetings with Government and others on R&D, as required	All year
16	Contribute to draft chapter for Annual Report on actions taken in response to CoRWM recommendations	March – June 2011

Milestones and Deliverables

12. The milestones and deliverables for TG1 are given in Table A1.2.

TABLE A1.2 TASK GROUP 1 MILESTONES & DELIVERABLES

	Apr - Jun 2010	Jul - Sep 2010	Oct - Dec 2010	Jan - Mar 2011
<p>NDA Strategy II</p> <p>Task A Scrutiny of waste-related aspects of NDA draft Strategy II, respond to public consultation, advise Government as required during finalisation of Strategy II. Will include review of work in four themes: waste management, spent fuels, nuclear materials, critical enablers.</p>	<p>May – Attend NDA statutory consultees event</p> <p>June plenary – discuss scope of Strategy II and method of preparing consultation response</p>	<p>August plenary – NDA presentation and discussion, finalise arrangements for preparing consultation response</p>	<p>October plenary – discuss draft consultation response</p> <p>November plenary – agree final response Submit response 26 November 2010</p>	<p>Advice to Government during finalisation of Strategy II</p> <p>Draft Chapter in Annual Report</p>
<p>Task B</p> <p>Scrutinise and advise on treatment and packaging of higher activity wastes (HAW) for storage, transport and disposal, on storage and on transport, in each case including associated research and development (R&D). Carry out similar work for waste-related aspects of the management of spent fuels and nuclear materials (plutonium and uranics). Sub-tasks are: B1 scrutinise the NDA’s development of its “topic strategy” for HAW, including strategic co-ordination of its work with that of other organisations that own or produce HAW B2 as B1 for spent fuels B3 as B1 for nuclear materials.</p>	<p>Meetings with NDA and regulators (HSE, EA, SEPA)</p>	<p>Meetings with NDA and regulators (HSE, EA, SEPA, DfT, OCNS)</p> <p>Contacts with British Energy, MoD, Urenco, new build operators</p> <p>Attend NWRf</p>	<p>Meetings with NDA and regulators (HSE, EA, SEPA)</p> <p>Input into draft and final response to consultation on Strategy II</p> <p>Attend NWRf</p>	<p>Meetings with NDA and regulators (HSE, EA, SEPA, DfT, OCNS)</p> <p>Contacts with British Energy, MoD, Urenco, new build operators</p> <p>Attend NWRf</p> <p>Input into Strategy II advice to Government</p> <p>Draft Chapter in Annual Report</p>
<p>Other Work</p> <p>Task J Interactions with Government on actions in response to recommendations in CoRWM’s 2009 R&D Report</p>				<p>Draft chapter in Annual report</p>

A2. WORKPLAN FOR TASK GROUP 2: SCOTTISH GOVERNMENT HIGHER ACTIVITY WASTE POLICY

Scope of Group's Work

1. Task Group 2 (TG2) covers the scrutiny of the Scottish Government's policy for higher activity waste (HAW).

Members of Group

2. The members of TG2 are: Andy Sloan (lead), David Broughton, Simon Harley, John Rennilson, Brian Clark, Margaret Burns. Other members with an interest are: Becky Lunn, Marion Hill, Lynda Warren.

Tasks

3. TG2 has the task of scrutinising the development of the Scottish Government's (SG's) HAW policy (Task C in CoRWM doc. 2800). At the time of preparation this work plan SG had received responses to its consultation, (including from CoRWM) and was considering these. The date for the publication of the Policy is uncertain but it is thought to be later in 2010. Consequently the TG plans must remain flexible. It is our intention to scrutinise the development of the final policy arising from the formal consultation and thereafter review the SG process of policy development.

Deliverables

4. The TG will produce a position paper summarising and giving our views on the process of developing the SG HAW Policy. It will also draft a chapter for the CoRWM Annual Report 2010-11.

Planned Work on Task C

- Sub task C1 Scrutinise and advise during the development of the Policy post consultation and attend meetings with SG and others as required
- Sub task C2 Review the process of developing the Policy after it has been published
- Sub task C3 Attend Technical Advisory Group meetings

PSE

5. TG 2 will hold a series of bilateral meetings with the same stakeholders that we met in developing our response to the Consultation. These meetings will inform the development of our position paper on the development of the Policy.

Summary of TG2 Work Plan

The TG2 workplan is summarised in Table A2.1. All timings are provisional, pending clarification of SG's plans.

Table A2.1 TG2 Workplan

	<i>Work Item</i>	<i>Timing</i>
Sub task C1	Scrutinise and advise during the development of the Policy post consultation and attend meetings with SG and others as required	June 2010 to November 2010
Sub task C2	Review the process of developing the Policy after it has been published	December 2010 / January 2011
Sub task C3	Attend meetings of the SG Technical Advisory Group and Project Board, as observers	June 2010 to November 2010
	<i>Draft position paper on development of SG HAW policy</i>	<i>early 2011</i>
	Draft chapter for Annual Report on development of SG HAW policy	March – June 2011

TABLE A2.2 TASK GROUP 2 MILESTONES & DELIVERABLES

	Apr - Jun 2010	Jul - Sep 2010	Oct - Dec 2010	Jan - Mar 2011
<p>Scottish Government Policy</p> <p>Task C Complete scrutiny of the development of the Scottish Government policy for the management of higher activity wastes, including the associated Strategic Environmental Assessment (SEA) and advise accordingly.</p>	Advice when required.	Advice when required.	Advice when required.	<p>Prepare position paper</p> <p>Draft chapter in Annual report</p>

A3 WORKPLAN FOR TASK GROUP 3: GEOLOGICAL DISPOSAL: VOLUNTARISM AND PARTNERSHIP

Scope of Group's Work

1. Task Group 3 (TG3) covers the scrutiny of the voluntarism and partnership approach to the siting of one or more geological disposal facilities (GDFs) and the associated advice to Government.

Members of Group

2. The members of TG3 are: Mark Dutton (lead), Margaret Burns, Lynda Warren, John Rennilson, Rebecca Lunn, Brian Clark, and Les Netherton. The other member with an interest is David Broughton.

Tasks

3. TG3 has one specific task (task D) in CoRWM's 2009-10 Work Programme (CoRWM doc. 2515.2). This task is divided into two parts.

Task D1: Scrutinise Government work to increase awareness of the invitation to communities and monitor responses.

Task D2: Scrutinise the Government and NDA engagement with communities that have expressed an interest.

Deliverables

4. The Task Group will report its findings in the Annual Report of CoRWM's work for 2010-11. It will also report the results of its meetings with the stakeholders that are identified in Paragraphs 5, 9 and 10 and any others that it may undertake during the year. If advice to Government is required before the Annual Report, this will be provided separately.

Planned Work on Tasks

Planned Work on Task D1, Scrutiny of Government work to increase awareness of the invitation to communities and monitor responses

5. Members of CoRWM met officers from DECC in July and December 2009 to discuss how awareness of the invitation to communities to express interest in the process of implementing a GDF might be increased (CoRWM docs 2661 and 2762). It is proposed to hold two similar meetings in 2010-11. The Task Group will monitor the impact within communities of Government proposals and actions. Advice will be given where appropriate.

Planned Work on Task D2, Scrutiny of Government and NDA engagement with communities that have expressed an interest

6. Members of the Task Group currently attend three regular meetings as observers namely:
 - the West Cumbria MRWS Partnership,
 - the Geological Disposal Implementation Board (GDIB) and
 - the Waste Management Steering Group (WMSG).

7. The first of these has the key role of advising the decision making bodies on whether or not to take a Decision to Participate in the ongoing siting process. It is key to the engagement of Government and the NDA with representatives of the communities that have made an Expression of Interest. The GDIB monitors the implementation of Government policy on geological disposal. The WMSG is part of the governance of the NDA in the area of managing radioactive waste.
8. It is proposed to continue attending the meetings of these groups or their successors if they are replaced.
9. In addition, members of CoRWM met the members of the Steering Group of the West Cumbria MRWS Partnership to discuss the support that the Partnership is receiving from Government and the NDA (CoRWM doc 2790). It is proposed to hold a similar meeting in February 2011.
10. It may also be helpful to CoRWM's scrutiny to meet with Members of the Nuclear Legacy Advisory Forum (NuLeAF).
11. The current proposals for scrutiny would need to be revised if additional expressions of interest were received.

PSE

12. The activities that are described in Paragraphs 5, 6, 9 and 10 above will be the main ways in which the Task Group will engage with stakeholders. At this stage, Task Group 3 does not plan to hold any other specific PSE events in 2010-11. However, the issues identified during the year will be included in any PSE event to support the CoRWM's Annual Report to Government in May-June 2011. It will work with TG6 to scrutinise the PSE of NDA, DECC and others on relevant issues. This may include holding discussions with NGOs and other groups of stakeholders to obtain their views on the PSE of others.

Summary of TG Work Plan

13. Table A3.1 summarises the planned work of TG3 for April 2010 to March 2011 inclusive. This will be developed further as more planned meeting dates are available.

Table 3.1 Summary of TG3 Workplan

	<i>Work Item</i>	<i>Timing</i>
0	Finalise workplan following August plenary	September 2010
1	Geological Disposal Implementation Board Waste Management Steering Group	April 2010
2	West Cumbria MRWS Partnership Geological Disposal Implementation Board Waste Management Steering Group	May 2010
3	Meeting with DECC to discuss Task D1 West Cumbria MRWS Partnership Geological Disposal Implementation Board Waste Management Steering Group	June 2010

	<i>Work Item</i>	<i>Timing</i>
5	Presentation by Chair of West Cumbria MRWS Partnership to CoRWM Plenary West Cumbria MRWS Partnership Geological Disposal Implementation Board Waste Management Steering Group	August 2010
6	West Cumbria MRWS Partnership	September 2010
7	West Cumbria MRWS Partnership Geological Disposal Implementation Board Waste Management Steering Group	October 2010
8	Waste Management Steering Group	November 2010
9	Meeting with DECC to discuss Task D1 West Cumbria MRWS Partnership	December 2010
10	Meeting with the Steering Group of the West Cumbria Partnership West Cumbria MRWS Partnership	January 2011
12	Section on Task D for the Annual Report West Cumbria MRWS Partnership	March 2011

Table A3.2 summarises the TG3 milestones and deliverables.

TABLE A3.2 TASK GROUP 3 MILESTONES & DELIVERABLES

	Apr - Jun 2010	Jul - Sep 2010	Oct - Dec 2010	Jan - Mar 2011
<p>UK Government Work on Policy Development</p> <p>Task D Scrutinise and advise on the voluntarism and partnership approach to geological disposal facility siting. Sub-tasks are:</p> <p>D1 scrutinise Government work to increase awareness of the invitation to communities and monitor responses</p> <p>D2 scrutinise Government engagement with and support for communities that have expressed an interest.</p>	Advice when required.	Advice when required.	Advice when required.	<p>Advice when required.</p> <p>Draft chapter in Annual report</p>

A4 WORKPLAN FOR TASK GROUP 4: GEOLOGICAL DISPOSAL: SITE ASSESSMENT

Scope of Group's Work

1. Task Group 4 (TG4) is tasked to scrutinise geological disposal in terms of site assessment and the development of NDA strategies, plans and preparations for implementation of geological disposal in MRWS stages 4 and 5, and R&D related to these activities.

Members of Group

2. The members of TG4 are: Simon Harley (lead), Andy Sloan, Fergus Gibb, Francis Livens, Becky Lunn, Mark Dutton, and Bill Lee, with Marion Hill also being involved with respect to task G2 (GDF safety case).

Tasks

3. TG4 will take the lead on following tasks as outlined in CoRWM's 2010-2011 Work Programme (CoRWM doc. 2800):

Task E: Scrutiny of the British Geological Survey's (BGS) screening out of unsuitable areas in Cumbria

Task F: Scrutiny of NDA preparations for stage 4 of the siting process (desk based studies), including SEA work.

Task G: Scrutinise and advise on NDA implementation and safety case work. Subtasks are:

G1 scrutinise NDA's implementation planning, particularly for the next 5 years, includes familiarisation with RWMD "Steps to Implementation" document and DVD and with Business Plan for 2010-11

G2 scrutinise NDA's development of its generic Disposal System Safety Case (DSSC).

Task H: Scrutiny of R&D for geological disposal:

H1 scrutinise NDA RWMD R&D on geological disposal

H2 maintain awareness of other UK organisation's plans for R&D related to geological disposal (e.g. NERC, EPSRC).

Task J: Interactions with Government on actions in response to recommendations in CoRWM's 2009 R&D Report.

Deliverables

4. The deliverables planned for TG4 were (see CoRWM doc. 2800):

- for Task E, position paper on the BGS screening process (September 2010)
- for Task F, position paper on NDA preparations for Stage 4 of the MRWS GDF siting process (March 2011)
- for Task G, chapters for the CoRWM Annual Report 2010-2011 on GDF implementation and the DSSC development (March – June 2011)
- for Task H, contribution to a chapter in the CoRWM Annual Report 2010-2011 (March – June 2011)
- for Task J, input to chapter in the Annual Report on responses to CoRWM recommendations (March – June 2011).

Planned Work on Tasks

Planned Work on Task E, BGS Screening

5. The May 2010 agreement by the West Cumbria MRWS Partnership for DECC to direct the BGS to carry out its work to apply the sub-surface exclusion criteria (SSEC) means that the process of BGS investigation, draft reporting, review and production of a final report will occur over the period June-August and into September. TG4 plans to:

- provide comments on the BGS draft screening report (these will be transmitted to BGS during the review period)
- attend a planned meeting between the BGS, the Partnership, the Partnership's reviewers and other parties that will consider the draft SSEC report (August 2010)
- attend the launch and presentation of the final report (September 2010)
- draft a position paper on the BGS screening process, including assessment of the report, scrutiny and review of process of SSEC report delivery, review, publication and presentation to stakeholders, and scrutiny of its initial impact and use in the MRWS process (October-November 2010)
- send this draft paper to the Partnership, BGS, DECC regulators and others for factual comment and discuss at bilateral meetings as appropriate (December 2010 – January 2011)
- present this draft for discussion and agreement at the February 2011 CoRWM plenary meeting
- produce a draft chapter for CoRWM's Annual Report 2010-11 on all the scrutiny and advice work relating to Task E (March – June 2011).

Planned Work on Task F, Scrutiny of NDA Preparations for Stage 4 of the Siting Process

6. In its 2009-2010 work on this task TG4 met with the RWMD team responsible for developing the methodology for MRWS Stage 4 (desk-based studies) and provided extensive comments on early drafts of their 'Areas to Sites' proposals and plans. TG4 also met with RWMD supply chain. Work in 2010-2011 will develop from these starting points, taking into account the timelines being worked to by RWMD and DECC.

7. The current RWMD plan is to complete preparations for MRWS Stage 4 in January 2011 and to begin a national public consultation on the methodology for Stage 4 in that month. The methodology will cover both site identification ('areas to sites') and site assessment (to produce recommendations on sites for surface-based investigations in MRWS Stage 5). Preparations for SEA will be carried out in 2010 and 2011 but consultation on the SEA scoping report cannot begin until after a Decision to Participate.

8. In the light of these timings, it is no longer appropriate for CoRWM to produce a position paper on preparations for Stage 4 in March 2011. Such a course of action would mean that a draft of this position paper would be published in February 2011, within the consultation period on the methodology for Stage 4. It appears to be more appropriate to produce the main deliverable for this task after the consultation, and to make it a chapter for CoRWM's Annual Report.

9. TG4 therefore plans to:

- meet with RWMD in autumn 2010 and early 2011 regarding preparations for Stage 4 and SEA, including matters arising from the March 2010 TG4 / Supply Chain Meeting, and with suggestions and advice regarding MRWS stages 4 and 5 capacity and capability
- meet with the regulators to discuss preparations for Stage 4 and for SEA (late 2010)

- produce a draft chapter for CoRWM's Annual Report 2010-11 on preparations for Stage 4 (March – June 2011).

Planned work on Task G, Scrutinise and Advise on NDA Implementation and Safety Case Work

Task G1 Implementation

10. RWMD plans to publish its 'Geological Disposal: Steps Towards Implementation' document in summer 2010. TG4 will meet RWMD in the summer to discuss this document and RWMD's 5 year programme planning, its Business Plan for 2010-11, its proposals for updating the Provisional Implementation Plan (PIP) and its business case for geological disposal preparatory studies. Thereafter, TG4 will scrutinise RWMD progress. The deliverable from this task will be a draft chapter for CoRWM's Annual Report 2010-11 (to be prepared March – June 2011).

Task G2 DSSC

11. RWMD plans to publish the DSSC documents in autumn 2010, when they will be submitted to the regulators for formal review. TG4 work on this task will consist of scrutinising the whole DSSC development process, including the regulatory review of the documents. It plans to meet RWMD to discuss the DSSC after its publication (autumn or winter 2010) and to meet the regulators to discuss their review (spring 2011). The deliverable from this task will be a draft chapter for CoRWM's Annual Report 2010-11 (to be prepared March – June 2011).

Planned work on Task H, Scrutiny of R&D for Geological Disposal

12. TG4 will build on its work of 2009-2010 on this task, which involved a series of meetings with RWMD on the geological disposal R&D strategy and work programme. We will continue to meet with RWMD on these items to scrutinise progress and the extent to which previous advice and views, from CoRWM, regulators and other parties, have been acted on in development and carrying out of the R&D programme. TG4 will:

- attend meetings of the RWMD Research Advisory Panel as an observer
- provide comments to RWMD on further developments to its R&D programme and strategy, as appropriate, and meet RWMD to discuss these comments as necessary
- monitor developments in R&D supported by other organisations (EPSRC, NERC, regulators)
- prepare draft material for inclusion in a chapter on R&D in the CoRWM 2010-2011 Annual Report

Planned Work on Task J, Interactions with Government on R&D

13. For Task J, TG4 will attend meetings with Government and others, as required, and contribute to the draft Annual Report chapter that includes actions taken in response to CoRWM recommendations on R&D.

PSE

14. TG4 does not plan to hold any PSE events in 2010-11. It will work with TG6 to scrutinise the PSE of NDA, DECC and others on the siting process, plans for implementation and the DSSC. It will also work with TG6 to scrutinise the PSE associated with the BGS screening report and its presentation to stakeholders and the public.

Summary of TG4 Work Plan

15. Table A4.1 summarises the planned work of TG4 for June 2010 to March 2011 inclusive. **Items involving CoRWM plenary meetings are in bold italics.**

Table A4.1 Summary of TG4 Workplan

	<i>Work Item</i>	<i>Timing</i>
	Task E	
1	Comments to BGS and West Cumbria MRWS Partnership on draft BGS SSEC report	July – August 2010
2	Meet BGS, Partnership and others to scrutinise review process for SSEC	August 2010
3	Attend BGS report launch	September 2010
4	Draft position paper on SSEC process	October – November 2010
5	Factual checking of paper and bilateral meetings if necessary	December 2010 – January 2011
6	<i>Discuss and agree position paper at CoRWM plenary meeting</i>	<i>February 2011</i>
7	Draft chapter for CoRWM Annual Report on BGS application of SSEC	March – June 2011
	Task F	
8	Meetings with RWMD on preparations for MRWS Stage 4, SEA, supply chain	Autumn 2010, early 2011
9	Meeting with regulators to discuss preparations for Stage 4 and SEA	Late 2010
10	Draft chapter for CoRWM Annual Report on preparations for Stage 4	March – June 2011
	Task G1	
11	Meeting with RWMD to discuss implementation planning	Summer 2010
12	Draft chapter for CoRWM Annual Report on implementation planning	March – June 2011
	Task G2	
13	Meeting with RWMD to discuss DSSC	Autumn or winter 2010
14	Meeting with regulators to discuss DSSC	Spring 2011
15	Draft chapter for CoRWM Annual Report on DSSC	March – June 2011
	Task H	
16	Attend RWMD Research Advisory Panel meetings	All year
17	Meetings with RWMD on R&D, as necessary	All year
18	Meetings with others on geological disposal R&D, as necessary	All year
19	Draft chapter for CoRWM Annual Report on geological disposal R&D	March – June 2011
	Task J	
20	Attend meetings with Government and others on R&D, as required	All year

	<i>Work Item</i>	<i>Timing</i>
21	Contribute to chapter in Annual Report on R&D	March – June 2011

Table A4.2 summarises the milestones and deliverables for TG4.

TABLE A4.2 TG4 MILESTONES & DELIVERABLES

	Apr - Jun 2010	Jul - Sep 2010	Oct - Dec 2010	Jan - Mar 2011
<p>UK Government Work on Policy Development</p> <p>Task E Scrutinise the British Geological Survey's (BGS) screening out of unsuitable areas in Cumbria.</p>		<p>Review and comment on draft BGS report</p> <p>Attend meetings with BGS, partnership etc on SSEC report and public launch</p>	<p>Draft Position Paper on BGS SSEC report and the process of its development, delivery and presentation</p>	<p>Finalise Position Paper on BGS SSEC report</p> <p>Draft chapter in Annual report</p>
<p>NDA Work on Implementation Planning</p> <p>Task F Scrutinise NDA preparations for stage 4 of the siting process (desk based studies), including SEA work.</p>		<p>Meeting with RWMD on preparations for Stage 4 and SEA</p>	<p>Meeting with regulators on preparations for Stage 4 and SEA</p>	<p>Meeting with RWMD on preparations for Stage 4 and SEA</p> <p>Draft Chapter in Annual Report</p>

TABLE A4.2 TG4 MILESTONES & DELIVERABLES

	Apr - Jun 2010	Jul - Sep 2010	Oct - Dec 2010	Jan - Mar 2011
<p>Task G Scrutinise and advise on NDA implementation and safety case work. Sub-tasks are:</p> <p>G1 scrutinise NDA's implementation planning, particularly for the next 5 years, includes familiarisation with RWMD "Steps to Implementation" document and DVD and with Business Plan for 2010-11</p> <p>G2 scrutinise NDA's development of its generic Disposal System Safety Case (DSSC).</p>		Meeting with RWMD to discuss implementation planning	Meeting with RWMD on DSSC	<p>Draft chapter in Annual Report</p> <p>Meeting with regulators on DSSC Draft chapter in Annual Report</p>
<p>Task H Scrutiny of R&D for geological disposal</p> <p>H1 scrutinise NDA RWMD R&D on geological disposal</p> <p>H2 maintain awareness of other UK organisation's plans for R&D related to geological disposal (e.g. NERC, EPSRC).</p>				Draft chapter in Annual Report
<p>Other Work</p> <p>Task J Interactions with Government on actions in response to recommendations in CoRWM's 2009 R&D Report</p>				Draft chapter in Annual Report

A5 WORKPLAN FOR TASK GROUP 6: PUBLIC & STAKEHOLDER ENGAGEMENT

Scope of Group's Work

1. To scrutinise the public and stakeholder engagement (PSE) activities of Government, the NDA, other waste producers and the regulators related to HAW management. To ensure that the Committee carries out appropriate PSE in support of its own work.

Members of Group

2. Brian Clark (Lead), Francis Livens, John Rennilson, Lynda Warren. Other members with an interest: Margaret Burns, Les Netherton.

Tasks

3. TG6 will take the lead on following tasks as outlined in CoRWM's 2010-2011 Work Programme (CoRWM doc. 2800):

Task I Scrutinise the PSE activities of Government, the NDA, other waste producers and the regulators related to HAW management. Sub-tasks are:

- I1** scrutinise the dissemination of information on HAW management (including changes to the DECC main, MRWS and NDA websites)
- I2** identify gaps in and assess effectiveness of organisations' PSE on HAW management

Deliverables

4. The deliverables for task Group 6 are:
 - a position paper on PSE: December 2010
 - a chapter on PSE for the Committee's Annual Report for 2010-11: March -June 2011
 - preparations for an event or other PSE activity needed to underpin the Committee's Annual Report for 2010-11, to be held in April-May 2011.

Planned Work on Tasks

Planned work on Task I1 – scrutinise dissemination of information

5. TG 6 plans to:
 - monitor and review developments in websites; the main DECC and the MRWS sites, NDA, regulators etc.
 - with TG1, review NDA and other initiatives to make more information on HAW management available to the public (recommendation 2 in CoRWM doc. 2500)
 - with TG2, review public information issues in the development process for the Scottish Government HAW policy
 - with TG3, review Government actions to more widely promote the MRWS geological disposal siting process.

Planned work on Task I2 - gaps in and effectiveness of others' public and stakeholder engagement

6. TG6 plans to:
 - complete survey questionnaire on PSE and analyse results
 - meet with NGOs
 - collate evidence collected by other TGs on PSE

- consider actions taken on CoRWM recommendation for better coordination of PSE (recommendation 4 in CoRWM doc. 2500).

Public and Stakeholder Engagement in Support of CoRWM's Own Work

7. CoRWM undertakes PSE in carrying out its work programme. The types of PSE carried out in developing advice are set out in doc.2806 Types of CoRWM Advice. TG 6 will:
- work with other TGs to ensure that CoRWM carries out effective and coordinated PSE
 - explore electronic means of PSE e.g. social networking sites and electronic surveys
 - investigate ways of raising awareness of CoRWM, particularly for those without internet access
 - advise on PSE during the preparation of CoRWM's 2011-14 Work Programme
 - lead the PSE arrangements for the CoRWM Annual Report 2010-11 (preparations in 2010-11, PSE in 2011-12).

Summary of TG Work Plan

The TG6 workplan is summarised in Table 5.1. Items involving discussion at CoRWM plenary meetings are in ***bold italics***.

Table 5.1 Summary of TG6 Workplan

	<i>Work Item</i>	<i>Timing</i>
0.	Obtain plenary approval to TG6 work plan	June 2010
1.	Revise TG6 work plan if necessary following Government response to draft CoRWM work programme (doc. 2800)	June - July 2010
2.	Agree scope of PSE position paper within TG6 including steps needed to gather and test information; inform other members	June 2010
3.	To inform PSE position paper, liaise with other TGs to gather information	May - July 2010 ¹
4.	To inform PSE position paper, secure and evaluate responses to PSE questionnaire	May - July 2010
5.	To inform PSE position paper, meet NGOs, attend other TGs' meetings with Governments, NDA, regulators &c, observe	May - July 2010 ¹
6.	To develop own PSE, identify and implement other e.g. electronic means of carrying out surveys	June 2010 onwards
7.	To develop own PSE, discuss (e.g. with DECC nuclear engagement group, NDA National Stakeholder Group &c) ways of engaging with citizens without internet access	June 2010 onwards
8.	For 2011 review of CoRWM's effectiveness, ensure adequate feedback systems	June 2010 onwards
9.	<i>Present outline PSE position paper to plenary</i>	<i>August 2010</i>

¹ and throughout the year, but this is the main period for gathering evidence to inform the position paper

	<i>Work Item</i>	<i>Timing</i>
10.	Continue preparation of position paper (e.g. continuing step 3, plus attending twice-yearly NDA National Stakeholder Group, September), factual checking with Governments, NDA, W Cumbria Partnership &c	September - October 2010
11.	Advise on PSE for CoRWM work programme for 2011-14	Autumn 2010
12.	<i>Present draft PSE position paper to plenary</i>	<i>November 2010</i>
13.	<i>Finalise PSE position paper and secure plenary agreement to publish</i>	<i>December 2010</i>
14.	<i>Present Initial plans for PSE to support draft Annual Report 2010-11</i>	<i>early 2011</i>
15.	Feed results of research into methods of engagement with public into work programme development	December 2010
16.	Draft PSE chapter for Annual Report 2010-11	March – June 2011

Table A5.2 summarises TG6 milestones and deliverables.

TABLE A5.2 TASK GROUP 6 MILESTONES & DELIVERABLES

	Apr - Jun 2010	Jul - Sep 2010	Oct - Dec 2010	Jan - Mar 2011
<p>Other Work</p> <p>Task I Scrutinise the PSE activities of Government, the NDA, other waste producers and the regulators related to HAW management. Sub-tasks are:</p> <p>I1 scrutinise the dissemination of information on HAW management (including changes to the DECC main, MRWS and NDA websites)</p> <p>I2 identify gaps in and assess effectiveness of organisations' PSE on HAW management.</p>		Outline position paper on PSE	Draft and final position paper on PSE	Draft chapter in Annual report

ANNEX B MILESTONES AND DELIVERABLES WITH PLENARY SCHEDULE

2010		
AUGUST	<ul style="list-style-type: none"> • Outline of PSE Position Paper (task I) • Agree arrangements for response to NDA Strategy II consultation (task A) 	Plenary 24-25 August
OCTOBER	<ul style="list-style-type: none"> • Draft Response to NDA Strategy II consultation (task A) 	Plenary 5-6 October
NOVEMBER	<ul style="list-style-type: none"> • Final Response to NDA Strategy II Consultation (task A) • Draft Position Paper on PSE (task I) • Initial plans for PSE in development of Proposed Work Programme 2011-14 	Plenary 24-25 November
DECEMBER	<ul style="list-style-type: none"> • Outline of Proposed Work Programme 2011-14 • Final Position Paper on PSE (task I) 	Plenary 15-16 December
2011		
FEBRUARY	<ul style="list-style-type: none"> • Position Paper on Scottish Government HAW Policy (task C) • Position paper on the BGS SSEC Process (Task E) • Initial plans for PSE to support Annual Report 2010-11 	Plenary not confirmed, probably early February
MARCH	<ul style="list-style-type: none"> • Proposed Work Programme 2011-14 • Review of effectiveness 	Plenary not confirmed, probably late March

ANNEX C CoRWM BUDGET ALLOCATION 2010-11

Budget Heading	2009-10 £k	2010-11 £k	Comments
Members fees and expenses	350	365	Includes £26k tax liability and all travelling costs and subsistence. Small underspend last year but travelling costs increasing.
Website	45	20	Web site launch in June, therefore no development costs this year. Support costs £8k. £3.5k web training. Copy editing support being costed.
Specialist technical support	30	50	TG Work plans will identify support needed. Potential need for additional support due to review of secretariat. Underspent last year which included unbudgeted payment for review of secretariat.
Public and stakeholder engagement	15	25	NGO meeting programmed for June. TG Work plans will identify further needs. Use of electronic survey methods being trialled. Underspent last year.
Plenary meetings	70	70	7 plenaries currently programmed for 2010-11.
Visits	5	10	Sellafield visit in July 2010. Consideration being given to other visit(s).
Printing and publications	10	10	Annual Report
Totals	525	550	